

October 3, 2022

The Board of County Commissioners of Washington County, Idaho, does hereby meet this 3rd day October 2022.

IN THE MATTER OF ROLL CALL)

Donna Atwood, Clerk, called roll call: Kirk Chandler, present; Lyndon Haines, absent; and Nate Marvin, present. Also present was Sheriff, Matt Thomas; Chief Deputy, Brady Johnston; Gordon Wilkerson and Brian Heller.

Nate Marvin opened the meeting and led the Pledge of Allegiance. Robert Peterson gave the invocation.

IN THE MATTER OF CORRESPONDENCE/MEETINGS AND REPORTS)

Correspondence received by the Board was reviewed and disseminated as required.

Nate Marvin moved, seconded by Kirk Chandler to approve a demand warrant payable to Badge Frame, Inc., in the amount of \$579.17. Motion carried unanimous.

Nate Marvin moved, seconded by Kirk Chandler to approve an Affidavit to transfer a 2006 Chevrolet Trailblazer from Revaluation to the Weiser Ambulance District. Motion carried unanimous.

Nate Marvin moved, seconded by Kirk Chandler to approve a demand warrant payable to Hometown Motors, Inc., in the amount of \$24,897.08 for the purchase of 2022 Bronco Sport. Motion carried unanimous.

Kirk Chandler moved, seconded by Nate Marvin to approve an Idaho Liquor Catering Permit for G & B Enterprises doing business as Slims to be used October 15 and October 16, 2022 at Sunnyside Farm and Events. Motion carried unanimous.

Kirk Chandler moved, seconded by Nate Marvin to approve an Idaho Liquor Catering Permit for G & B Enterprises doing business as Slims to be used on October 7 and October 8, 2022 at the Second Chance Fall Bazaar. Motion carried unanimous.

Nate Marvin moved, seconded by Kirk Chandler to accept the Certificate of County Levies for Washington County as submitted to the State Tax Commission on September 26, 2022. Motion carried unanimous.

IN THE MATTER OF CLAIMS)

Kirk Chandler moved, seconded by Nate Marvin to approve Social Services Claims in the amount of \$1,590.00. Motion carried unanimous.

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Kirk Chandler moved, seconded by Nate Marvin to approve general expense claims in the amount of \$229,618.79. Motion carried unanimous.

IN THE MATTER OF MINUTES)

The minutes of the Board not heretofore approved of September 19, 2022 were approved as corrected.

IN THE MATTER OF ELECTED OFFICIALS AND DEPARTMENT HEADS)

Those present were Sheriff, Matt Thomas; Chief Deputy, Brady Johnston; Assessor, Debbie Moxley-Potter; Weed Superintendent, Bonnie Davis; Prosecuting Attorney, Delton Walker; Treasurer, Sabrina Young and Clerk, Donna Atwood.

Clerk Atwood inquired if the Board would like Holiday Gift Certificates given to employees this year. The Board agreed to give gift certificates to employees.

Atwood discussed additional revenue sharing funding that has been made available to counties that participate in the Payments in Lieu of Taxes program.

Information Technology Director, Robert Peterson, reminded everyone of the Operation Green Light for Veterans event honoring Veterans. Peterson presented a sample resolution declaring October through November 11th as a time frame for the event.

Clerk Atwood presented a proposed amendment to the Washington County Personnel Policy providing clarification of accrual schedules.

Kirk Chandler moved, seconded by Nate Marvin to approve the amendment to the Personnel Policy as presented. Motion carried unanimous.

Weed Superintendent, Bonnie Davis, informed the Board that the Gator that was damaged by fire is back at the department to remove equipment to be used on the new Gator or UTV. Davis reported there are three projects remaining to be completed.

Prosecuting Attorney, Delton Walker, discussed the Personnel Policy regarding Employee Personnel Files. Walker also discussed the termination policy. If the County does not consult with ICRMP prior to an employee termination the deductible could be up to \$20,000. Walker stated that payroll should receive consent in writing from the employee to allow information in that employees personnel file to be shared with a perspective employer.

Sheriff, Matt Thomas, informed the Board that work on the boat ramp in Midvale has been completed. Thomas requested vacation carryover for deputies in the jail who have not been able to use due to lack of staff to cover shifts.

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Kirk Chandler moved, seconded by Nate Marvin to approve the vacation carryover for Deputies Lyman and Miller as requested by Sheriff Thomas. Motion carried unanimous.

Assessor, Debbie Moxley-Potter, stated that a new employee has started in the appraisal office today. Walker stated he also has a new employee in the prosecutor's office as of today.

Chandler stated he would like to remind elected officials that they take an oath to uphold the Constitution. Chandler reiterated that the Sheriff is the law enforcement official in the County.

Robert Peterson discussed the Risk Score for each County department regarding email phishing scams. Peterson discussed the KnowBe4 Program available through ICRMP.

Atwood discussed the ICRMP District III – Board of Trustee Nomination Form with the Board. No further action was taken.

Peterson discussed the Office 365 upgrade. Treasurer, Young, discussed the amount of junk emails that are being received. Peterson stated it is a work in progress.

The Board discussed the Veteran's Service Officer position.

IN THE MATTER OF IMPACT FEES)

Marvin discussed the possibility of imposing impact fees to help pay for the cost of growth.

Chandler expressed concerns that the fee would be used in a manner that the landowner would not see the improvements made from the impact fee. Chandler stated he is not opposed to implementing impact fees.

The Board discussed possible improvements to the railroad crossing on River Dock Road.

Road and Bridge Supervisor, Jerod Odoms, discussed the September PAWG (Payette, Adams, Washington, and Gem Counties) meeting where there was discussion of installing a stop light at the crossing. Odoms stated there has also been discussion of installing a stop light at the intersection of Sunnyside and Highway 95.

IN THE MATTER OF PROSECUTING ATTORNEY)

Delton Walker, Prosecuting Attorney, met with the Board. Also present was Larry Boots.

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Marvin stated that he had spoken with Jessie Sherburne with the Department of Environmental Quality (DEQ). Marvin informed the group a one-time permit has been issued to Intrinsic Organics for removal of the sludge from the ponds to be applied to the land and haul the solid materials to Clay Peak Landfill.

Larry Boots stated he had requested to be kept informed on the status of progress from DEQ regarding Intrinsic Organics. Boots stated that DEQ has neglected to reply to his requests.

Walker inquired on the status of the Courthouse well. Marvin reported the new well will pump up to 60 gallons per minute. Walker stated he is still working with the City of Weiser on the legal description.

The group discussed the status of the property that Weiser Memorial Hospital had requested to purchase near the Ambulance Hall.

Walker reported that Brian Heller has hired Ebon Masingill regarding the requested Development Agreement for property located on Crystal Lane. Walker stated Heller and Masingill have requested the County to share the cost of the development of the roadway.

Chandler discussed the possibility of improving the roadway up to County standards.

Walker stated the Road Department would have to determine if the road in question were a priority road to be considered for improvement. Walker stated the draft development agreement should be ready for the Board to review next week.

There was discussion regarding a property appraisal that was provided to the Board. Walker suggested the county make an offer on the property.

IN THE MATTER OF PLANNING AND ZONING)

Bonnie Brent, Planning and Zoning Administrator, met with the Board. Brent discussed the Mary Lou Holoboff, M & W Golden Gate Subdivision conditions for approval. Brent informed the Board that requirements have been met by Holoboff. Brent stated it was recommended by Cambridge City Council that the Board approve the re-vegetative requirement. The plat was designed in a way that the development will not disturb the hillside.

Kirk Chandler moved, seconded by Nate Marvin to approve the M & W Golden Gate Subdivision with the vegetation waiver in place. Motion carried unanimous. Marvin signed the plat.

The Leslie and Dottie Odoms Special Use Request for a non-conforming lot size was discussed.

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Marvin inquired if the road met the fire department requirements regarding the width of the roadway. Brent stated the fire department has not issued a permit at this time. Brent stated there was a favorable recommendation for the Planning & Zoning Commission. The special use was requested because a building permit is available, but the subject property is greater than one acre but less than twenty acres.

Nate Marvin moved, seconded by Kirk Chandler to approve the Special Use Request submitted by Leslie and Dottie Odoms. Motion carried unanimous.

The group discussed building requirements submitted by Building Inspector Steve Pierson.

Chandler read suggested changes or requirements to building requirements he had drafted. Chandler discussed Ag buildings, sewer, water, electrical and recreation vehicles and long-term use. Chandler stated he did not find in County Code that tiny homes are addressed.

Brent discussed permits for living in recreational vehicles. Gem and Payette County requirements were discussed. Brent stated Gem County does issue a permit, but not a building permit. Brent informed the Board her office is in the process of drafting proposed code to address the issue. Brent stated she believed that it would be better to follow an RV permit process.

There was discussion of a building permit for the construction of an Ag building that included a bathroom and kitchen.

IN THE MATTER OF AMBULANCE)

Nate Marvin moved, seconded by Kirk Chandler to recess as the Board of Washington County Commissioners and convene as the Board of the Weiser Ambulance District. Motion carried unanimous.

Donna Atwood, Clerk, called roll call: Kirk Chandler, present; Lyndon Haines, absent; and Nate Marvin, present.

Luke Smith, Ambulance District Director, met with the Board. Order No. 23-01 for general expenses in the amount of \$10,231.97 and Order No. 22-0026 for payroll in the amount of \$ 23,909.87 was presented to the Board for review.

Smith reported the Ambulance District had twenty-five calls for service last week which included nine transfers and five public assists/refusals for care.

Smith discussed the Lexipol EMS 1 Academy for training at an annual cost of \$1,500.00 for employees. Smith stated it is a national program and that the program would pay for

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itself. The Board agreed to allow Smith to move forward with the training program provided by Lexipol.

Smith discussed employee spouse/family insurance coverage. Smith discussed consideration of a Health Saving Account for the District. Smith will continue to inquire on affordable insurance coverage and report back to the Board.

Smith informed the Board the new ambulance is expected to be delivered the end of October. Smith also discussed the need of a grant writer and consideration of combining Ambulance and Fire under one building.

Nate Marvin moved, seconded by Kirk Chandler to approve Order No. 23-01 for general expenses in the amount of \$10,231.97. Motion carried.

Kirk Chandler moved, seconded by Nate Marvin to approve Order No. 22-0026 for payroll expenses in the amount of \$23,909.87. Motion carried.

Nate Marvin moved, seconded by Kirk Chandler to recess as the Board of the Weiser Ambulance District and reconvene as Board of Washington County Commissioners. Motion carried unanimous.

Donna Atwood, Clerk, called roll call: Kirk Chandler, present; Lyndon Haines, absent; and Nate Marvin, present.

IN THE MATTER OF ROAD & BRIDGE/SOLID WASTE)

Jerod Odoms, Road and Bridge/Solid Waste Supervisor, met with the Board. Odoms provided an update on the paving of Cove Road to the Board. Odoms discussed the 2022 LRHIP (Local Highway Technical Assistance Council) Project and the \$100,000.00 that was awarded through the program.

Nate Marvin moved, seconded by Kirk Chandler to approve the application for the LRHIP (Local Rural Highway Investment Program) for the Cove Road Phase 2 Project. Motion carried unanimous.

Odoms provided an update on grading and road maintenance to the Board. Dust abatement solution is to be applied with the water truck.

Odoms stated work on Weiser River Road has started beginning at the Galloway Dam. Odoms stated he hopes to have Weiser River Road ready for paving next fall. Odoms informed the Board the dura-patcher and crusher are operating. Mark Johnson is currently working on mapping and updates will need to be done.

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Odoms reported a monthly safety meeting was held this morning and safety for operating the crusher was discussed.

Odoms informed the Board that he received two applications for the shop foreman position. Odoms requested a member of the Board review the applications. Marvin stated he would be available to review the applications.

Chandler discussed pulling up barrow pits when graders are out per the discussion with Linda Rountree last month.

Marvin inquired on the status of funding for bridge projects. Odoms stated Burton Lane, Beaver Creek on Old Highway, and Crane Creek bridges were selected for work. Odoms stated he expects construction to begin in 2024 on Cove Road Bridge.

Nate Marvin moved, seconded by Kirk Chandler to go into executive session at 11:57 a.m. in accordance with I.C. 74-206(1) (a & b) to consider hiring a public officer, employee, staff member or individual agent. This paragraph does not apply to filling a vacancy in an elective office, (b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student. Motion carried unanimously. Kirk Chandler, Aye; Lyndon Haines, Aye; Nate Marvin, Aye.

Nate Marvin stated they were out of executive session at 12:12 p.m.

Kirk Chandler moved, seconded by Nate Marvin to allow Lyndon Haines to act as the Chairman October 11, 2022. Motion carried unanimously.

Motion by Nate Marvin, seconded by Kirk Chandler and unanimously carried to recess at 12:13 p.m. until October 11, 2022 at 8:45 a.m.

Chairman, Board of County Commissioners

ATTEST:

Clerk

A full audio recording of the Commissioner Meeting is available at the Clerk's Office upon request.