

September 6, 2022

The Board of County Commissioners of Washington County, Idaho, does hereby meet this 6th day of September 2022.

IN THE MATTER OF ROLL CALL)

Brenda Lee, Deputy Clerk, called roll call: Kirk Chandler, present; Lyndon Haines, present and Nate Marvin, present. Also present was Sheriff, Matt Thomas, Pat Momont with the University of Idaho, Gordon Wilkerson, Gene & Kay Wyss.

Nate Marvin opened the meeting and led the Pledge of Allegiance. Lyndon Haines gave the invocation.

IN THE MATTER OF CORRESPONDENCE/MEETINGS AND REPORTS)

Nate Marvin advised that he will be attending the Fire Update Meeting and a Fair Board meeting in Cambridge this week. Marvin further advised that the Employee Lunch will be held on September 8, 2022.

Correspondence received by the Board was reviewed and disseminated as required.

The Election ballot for the Capital Crimes Defense Fund At-Large Board Member from the Idaho Association of Counties was voted on by the Board.

Nate Marvin moved, seconded by Lyndon Haines, to approve the issuance of a duplicate warrant in the amount of \$295.12 payable to Riley G. Fortin. Motion carried unanimously.

Lyndon Haines moved, seconded by Kirk Chandler, to approve the issuance of a duplicate warrant in the amount of \$290.40 payable to Brent Phillips. Motion carried unanimously.

Matt Thomas gave an update on the proposal for the plumbing issues in the jail. A bid proposal from Design West was presented to the Board for review.

Kirk Chandler moved, seconded by Lyndon Haines to accept the Fee Proposal for Bidding and Construction Administrative Assistance from Design West for the plumbing in the Washington County Jail. Motion carried unanimous.

IN THE MATTER OF MINUTES)

The minutes of the Board not heretofore approved of August 29, 2022 were approved as written.

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IN THE MATTER OF EXTENSION OFFICE)

Pat Momont, with the University of Idaho, met with the Board and gave an Extension Office update. Momont advised that the Extension Educator position was recently adjusted to an instructor position which requires a bachelor's degree. Momont stated that they had received five acceptable candidates; two were interviewed last week. Momont discussed the budget and thanked the Board for their continued support. Momont will be attending the Fair Board Meeting tomorrow night and advised that the cell phone that was used during the fair had been returned to the County Clerk's Office.

IN THE MATTER OF ELECTED OFFICIALS AND DEPARTMENT HEADS)

Those present were Sheriff, Matt Thomas; Prosecuting Attorney, Delton Walker; Weed Superintendent, Bonnie Davis; Clerk, Donna Atwood; Juvenile Probation Supervisor, Dahlia Stender; Treasurer, Sabrina Young; Assessor, Debbie Moxley-Potter; Road and Bridge/Solid Waste Supervisor, Jerod Odoms; Planning and Zoning Administrator, Bonnie Brent and Information Technology Director, Robert Peterson.

Donna Atwood, Clerk, reminded everyone about the Employee Appreciation Barbecue that will be held on Thursday, September 8, 2022. The barbecue will last two (2) hours to allow all the employees to rotate their lunches accordingly. Donna Atwood discussed the use for the ARPA (American Rescue Plan Act) money and a proposed process to apply for funding. Atwood proposed creating a committee to monitor the ARPA funds. Proposed committee members consisted of Lyndon Haines, Bonnie Davis, Dahlia Stender, Brady Johnston, Donna Atwood and Brenda Lee (alternate). Further it was noted that the Clerk's Office has already begun preparations for the upcoming election in November. Atwood discussed clean-up of the basement storage area in the courthouse. Marvin requested Atwood prepare an email to send out to all departments concerning the clean-up of the storage area in the basement of non-essential items. The departments will have until September 30, 2022 to have items valued at less than \$250.00 disposed of or donated. Items valued over \$250.00 are to be tracked by the department as items for auction. Juvenile Probation Supervisor, Dahlia Stender, agreed to allow juveniles in need of community service hours to assist in the disposal of items to be taken to Solid Waste.

Bonnie Davis, Weed Superintendent, provided an update on the noxious weed spraying. Davis advised that they have exceeded the budget for this year for roadside spraying and stated that they have enough in the budget for only two (2) more projects. Davis informed the Board that all remaining projects will have to be completed in the next budget year. Davis informed the Board that due to the high temperatures; all spraying jobs have been postponed 1-2 weeks.

Delton Walker reminded the departments to direct any employee issues that require documentation to be included in an employee's personnel file, to the Clerk's Office (Personnel Dept.) They will ensure that it is documented in the personnel file

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appropriately. Departments are also required to notify ICRMP of any possible terminations within thirty (30) days and that there are specific separation forms that need to be utilized. Walker stated Department Heads should contact his office regarding employee disciplinary actions.

Robert Peterson, Information Technology Director, advised that they were in the final stages of migration on the email server. They are currently working on completing an update on the other servers in the County. Peterson stated that they were currently working on issues with the SSL Certificates for the website transition from [co.washington.id.gov](http://co.washington.id.gov) to the [washingtoncountyid.gov](http://washingtoncountyid.gov).

IN THE MATTER OF PROSECUTING ATTORNEY)

Delton Walker, Prosecuting Attorney, met with the Board. Walker stated that he met with Ebon Masingill who currently represents Brian Heller regarding the issues with the Development Agreement. Walker stated that any agreement would need to follow the County Code. Walker discussed the Courthouse well and stated that the City of Weiser had requested an easement agreement with a better description of the location of the proposed well. Mike Campbell with the City of Weiser went out and placed a marker. Based on a Metes and Bounds survey, they were able to determine the spot where the well should be located.

Nate Marvin inquired regarding the status on Intrinsic Organics and the odor from the plant. Delton Walker advised that if it was a result of farming, it may be exempt, and they may not be able regulate. Walker further advised that they were still working on the contract with the City of Weiser regarding the attorney services. Josh Dalton will be joining the Prosecutor's Office the beginning of October. Delton Walker provided an update regarding the Panike Property. Walker stated that everything was in place and the contract was given to Analytics. The estimated cost for three (3) surveys is \$5,000.00.

IN THE MATTER OF PLANNING AND ZONING)

Bonnie Brent, Planning and Zoning Administrator, met with the Board. Also present was Building Inspector, Steve Pierson.

Steve Pierson brought up issues with the Ag Building Code. Pierson noted that current issues where parties are installing bathrooms in what is classified as an Ag Building and in some instances, living in the building. Lyndon Haines read the code for the record.

Kirk Chandler recommended that the code may need to be amended to address the issue that would not conflict with property rights of the individual. All new buildings do require a permit and the County can monitor based on electrical, sewer, etc.

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Steve Pearson discussed the issues of people living in travel trailers in the community and inquired if a building permit would be required. Pierson stated it would most likely be classified as a special use permit. Pierson stated an amendment to the code may be required to address these issues. There was discussion of meeting snow load requirements. Planning and Zoning Administrator, Bonnie Brent, will begin work on amending the code and will present proposed amendments at a later date.

IN THE MATTER OF AMBULANCE)

Nate Marvin moved, seconded by Kirk Chandler to recess as the Board of Washington County Commissioners and convene as the Board of the Weiser Ambulance District. Motion carried unanimous.

Brenda Lee, Deputy Clerk, called roll call: Kirk Chandler, present; Lyndon Haines, present; and Nate Marvin, present.

Luke Smith, Ambulance District Director, met with the Board. Order No. 22-43 for general expenses in the amount of \$5,331.99 was presented to the Board for review.

Smith reported the Ambulance District had twenty-four calls for service last week which included six transfers and eight public assists/refusals for care. Smith advised that the roof on the Ambulance Hall was completed and the invoice for the work should be received after October. Smith stated the district received an insurance reimbursement for damages to the interior of the hall.

Smith discussed an updated contract with Muir and Guerrant for bookkeeping services indicating an increase of \$100.00 per month. Smith stated that the contract may end by either party with 30 day notice.

Kirk Chandler moved, seconded by Lyndon Haines to approve the contract with Muir and Guerrant for bookkeeping services. Motion carried unanimous.

Nate Marvin signed the contract from Muir and Guerrant.

Smith discussed required training for EMS personnel. Smith stated the Lexipol program is available to provide training videos at an estimated cost of \$1,800.00 per year.

The Ambulance District is currently looking for additional EMTs. Smith informed the Board there is still a full-time paramedic position open. Smith indicated to the Board that the PRN (as needed) paramedic has expressed interest in working for the district full time. The Board agreed to allow Smith to offer the full-time position to the PRN medic.

Smith discussed the possible purchase of a new ambulance with grant funding. Smith informed the Board that delivery of a new ambulance is currently 400-600 days out for

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delivery. Smith suggested that with the extended wait time the district move forward with the requested funding now. Smith recommended replacing Ambulance 75. Smith stated Ambulance 75 will be donated due to grant money being used for the replacement. The Board agreed to donate the used ambulance to another district.

Kirk Chandler moved, seconded by Lyndon Haines, to approve Order No. 22-43 for general expenses in the amount of \$5,331.99. Motion carried unanimously.

Nate Marvin moved, seconded by Lyndon Haines to recess as the Board of the Weiser Ambulance District and reconvene as Board of Washington County Commissioners. Motion carried unanimous.

Brenda Lee, Deputy Clerk, called roll call: Kirk Chandler, present; Lyndon Haines, present; and Nate Marvin, present.

#### IN THE MATTER OF ROAD & BRIDGE/SOLID WASTE)

Jerod Odoms, Road and Bridge/Solid Waste Supervisor, met with the Board.

Odoms provided an update on the Cove Road repairs/paving. The paving is scheduled for September 19, 2022. Odoms stated they need to excavate out the last 150 feet so that it will match up to the existing asphalt. Odoms stated he will be attending the PAWG (Payette, Adams, Washington, and Gem County) meeting September 7, 2022 in Emmett to discuss the upcoming grant season. ITD (Idaho Department of Transportation) and LHTAC (Local Highway Technical Assistance Council) will attend the meeting as well. Odoms informed the Board that blasting at the Swain pit is also scheduled for September 7, 2022. The crusher will then be moved to Swain Pit on Thursday.

Odoms along with the Payette and Gem County Road Supervisors met with the Governor's Office concerning some of the issues with ITD. Payette and Gem Counties are getting calls to clean-up animals and wrecks on the roads. Washington County is currently not receiving these types of calls. However, Odoms suggested that there be a better communication system when it comes to their projects that would increase traffic in our area. Odoms anticipated that there would be further discussion of this issue at the upcoming PAWG meeting.

The paving is expected to be completed the first of October. At that time Odoms anticipated getting the sign and map person back in place. Odoms noted that the sign program has not been active for the last 6-8 months.

Lyndon Haines stated that he had spoken with the Health District regarding the Waterways building near the old landfill. The Health District will talk with DEQ (Department of Environmental Quality) to determine if crossing the road is an appropriate option. Odoms stated he had assisted Sheriff Thomas and Deputy Johnston in

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moving the Search and Rescue shed to the Waterways building. Odoms stated that there is broken concrete and asphalt that could be used as fill material at the site. Haines recommended that they be aware of the property lines at that location.

Nate Marvin moved, seconded by Lyndon Haines to go into executive session at 11:15 a.m. in accordance with I.C. 74-206(1) (a & b) to consider hiring a public officer, employee, staff member or individual agent. This paragraph does not apply to filling a vacancy in an elective office, (b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student. Motion carried unanimously. Kirk Chandler, Aye; Lyndon Haines, Aye; Nate Marvin, Aye.

Nate Marvin stated they were out of executive session at 11:28 a.m.

IN THE MATTER OF GENTRY LANE)

Gene & Kay Wyss met with the Board regarding Gentry Lane. They addressed their concerns about road improvements and addresses to Gentry Lane. Marvin stated the portion of the road in question is a private road.

Motion by Nate Marvin, seconded by Lyndon Haines and unanimously carried to recess at 11:42 a.m. until September 12, 2022 at 8:45 a.m.

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Chairman, Board of County Commissioners

ATTEST:

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Clerk

A full audio recording of the Commissioner Meeting is available at the Clerk's Office upon request.