

May 24, 2021

The Board of County Commissioners of Washington County, Idaho, does hereby meet this 24th day of May 2021.

IN THE MATTER OF ROLL CALL)

Donna Atwood, Clerk, called roll call: Kirk Chandler, present; Lyndon Haines, present; and Nate Marvin, present.

Nate Marvin opened the meeting and Robert Peterson led the Pledge of Allegiance. Kirk Chandler gave the invocation.

IN THE MATTER OF CORRESPONDENCE/MEETINGS AND REPORTS)

Correspondence received by the Board was reviewed and disseminated as required.

The Board reviewed a May 10, 2021 letter for the Idaho State Department of Agriculture regarding the Idaho Registered Beekeepers.

Kirk Chandler stated he attended the interviews last week for the District III Trial Court Administrator position.

Lyndon Haines stated he attended the Southwest District Health Board meeting last week.

Nate Marvin discussed a request from Ronda Bishop with the Payette National Forest for a letters of support. The Board agreed to submit the letters.

Nate Marvin moved, seconded Lyndon Haines to approve the signing of the Washington County Safety Statement.

Kirk Chandler moved, seconded by Lyndon Haines to approve an Idaho Liquor Catering Permit for Tubs, Inc., to be used June 25 and June 26 at the Weiser River Music Festival at 606 Highway 95, Weiser, Idaho. Motion carried.

Lyndon Haines moved, seconded by Kirk Chandler to approve an Idaho Liquor Catering Permit for Moad, LLC to be used June 12, 2021 at Sunnyside Farms. Motion carried.

IN THE MATTER OF MINUTES)

The minutes of the Board not heretofore approved of May 17, 2021 were approved as amended.

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IN THE MATTER OF CLAIMS)

The claims, audited by the Auditor, were presented and reviewed by the Board. All credit card claims were reviewed.

The Auditor was authorized to issue warrants totaling \$179,820.88 for general expenses by a motion of Lyndon Haines, seconded by Kirk Chandler. Motion carried.

The Auditor was authorized to issue warrants totaling \$1,789.66 for election personnel expenses by a motion of Kirk Chandler, seconded by Lyndon Haines. Motion carried.

The Auditor was authorized to issue warrants totaling \$1,167.44 for juror service expenses by a motion of Nate Marvin, seconded by Kirk Chandler. Motion carried.

IN THE MATTER OF WICAP BUDGET REQUEST)

Steve Morningstar and Ruby Yule met with the Board. Morningstar presented an overview of the 2021 WICAP budget with the Board. Morningstar requested the Board continue to assist with the funding of the WICAP/Homemaker program in the amount of \$17,000.00, and \$500.00 for Project Share for a total request of \$17,500.00 for the 2022 fiscal year.

There was discussion of the services provided by WICAP and the difficulty in providing services this past year.

IN THE MATTER OF ROAD & BRIDGE/SOLID WASTE)

Jerod Odoms, Road and Bridge/Solid Waste Supervisor, met with the Board. Odoms reported the selection committee has determined that Keller Associates will be awarded the engineering work on Unity Bridge.

Odoms informed the Board that the Road and Bridge staff is filling in at the Solid Waste Site due to Solid Waste staff not being able to work due to illness or injury.

Odoms informed the Board that documents were signed last week on the Bruce Lane project which will be done by a private contractor.

Odoms discussed a temporary gate by cattle guard #19 on Cove Road. Odoms informed the Board that there has been a request for the gate to be removed. Odoms stated he was not aware of a written agreement permitting the gate to be placed at the cattle guard. Odoms stated there is a locked gate at the turn around point where County maintenance ends.

The Board agreed the temporary gate should be removed.

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Odoms stated there is no winter maintenance past cattle guard #19. Odoms stated per the Ordinance, there is to be written permission from the Board regarding gates on County roads.

Marvin discussed parking at a boat ramp near the Brent Karnes property. There was discussion of whether or not there is a recorded easement. Karnes had inquired if the County could assist in obtaining a record of an easement. The property is located in the Weiser Valley Highway District.

IN THE MATTER OF PROSECUTING ATTORNEY)

Delton Walker, Prosecuting Attorney, met with the Board. Walker reported he is still reviewing the Entertainment Assemblies Ordinance.

Walker stated he had researched State Statute regarding whether or not it is required to have an audio recording of a public hearing as there was an issue with the audio recording of the Planning and Zoning Hearing held last week. There is not a requirement for a hearing to be recorded. It is required to take minutes that documents who was in attendance and a record of any motions and votes/actions taken. Walker reported Planning and Zoning Administrator, Bonnie Brent, will prepare the Findings of Fact from the Lancaster hearing to be reviewed by the Planning and Zoning Commission before being presented to the Board.

There was discussion of a meeting with the cities within the County regarding the impact areas and growth/development in those areas.

Haines discussed the possibility of providing training to the Planning and Zoning Commission.

Nate Marvin moved, seconded by Kirk Chandler to go into executive session at 10:22 a.m. in accordance with I.C. 74-206(1)(f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement. Motion carried unanimous. Kirk Chandler, Aye; Lyndon Haines, Aye; Nate Marvin, Aye.

Nate Marvin stated they were out of executive session at 10:45 a.m.

IN THE MATTER OF AMBULANCE)

Nate Marvin moved, seconded by Lyndon Haines to recess as the Board of Washington County Commissioners and convene as the Board of the Weiser Ambulance District. Motion carried unanimous.

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Debbie Warren, Deputy Clerk, called roll call: Kirk Chandler, present; Lyndon Haines, present; and Nate Marvin, present.

Luke Smith, Ambulance District Director, met with the Board. Order No. 21-26 for general expenses in the amount of \$13,879.78 and Order No. 21-17 for payroll in the amount of \$25,488.09 were presented to the Board for review.

Smith reported the Ambulance District had twenty calls for service last week which included eight transfers and four refusals for care.

Smith informed the Board the Appreciation BBQ was cancelled due to rain. Gilmore Meats froze the meat and the BBQ will be held at a later date.

Lyndon Haines moved, seconded by Kirk Chandler to approve Order No. 21-26 for general expenses in the amount of \$13,879.78. Motion carried.

Kirk Chandler moved, seconded by Lyndon Haines to approved Order No. 21-17 for payroll expenses in the amount of \$25,488.09. Motion carried.

Lyndon Haines moved, seconded by Kirk Chandler to go into executive session at 10:50 a.m. in accordance with I.C. 74-206(1) (a & b) to consider hiring a public officer, employee, staff member or individual agent. This paragraph does not apply to filling a vacancy in an elective office, (b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student. Motion carried unanimous. Kirk Chandler, Aye; Lyndon Haines, Aye; Nate Marvin, Aye.

Nate Marvin stated they were out of executive session at 11:07 a.m.

Nate Marvin moved, seconded by Lyndon Haines to recess as the Board of the Weiser Ambulance District and reconvene as Board of Washington County Commissioners. Motion carried unanimous.

Debbie Warren, Deputy Clerk, called roll call: Kirk Chandler, present; Lyndon Haines, present; and Nate Marvin, present.

IN THE MATTER OF BOARD OF EQUALIZATION/PROPERTY TAX EXEMPTION)

Debbie Moxley-Potter, Washington County Assessor, met with the Board.

Nate Marvin moved, seconded by Kirk Chandler to recess from the Washington County Commissioners and convene as the Board of Equalization. Motion carried.

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There were no matters brought before the Board of Equalization.

Nate Marvin moved seconded by Lyndon Haines to recess as the Board of Equalization and re-convene as the Washington County Commissioners. Motion carried

Debbie Moxley-Potter, presented a Property Tax Exemption Application submitted by Keith and Karen Hood per Idaho Code 63-602X Casualty Loss on parcel numbers RP15N03W290000, RP15N03W280000, and RP15N03W216000 for damages caused by the Woodhead Fire.

Lyndon Haines moved, seconded by Kirk Chandler to deny the Property Tax Exemption Application submitted by Keith and Karen Hood. Motion carried.

IN THE MATTER OF CANVASS OF VOTES)

Deputy Elections Clerk, Kellie Loos, met with the Board. Loos discussed the Weiser Valley Highway District Election that was held May 18, 2021. Loos discussed the use of the Electronic Poll books that were used for the election. Loos presented the Canvass of Votes to the Board for review.

Kirk Chandler moved, seconded by Lyndon Haines to approve the Canvass of Votes for the Weiser Valley Highway District Election. Motion carried.

IN THE MATTER OF INFORMATION TECHNOLOGY)

Robert Peterson, Information Technology Director, met with the Board. Peterson discussed the possibility of changing the County domain name. Peterson stated it would take some time to make the changes, if approved. Peterson presented some possible changes to the domain name. Peterson will follow up to make sure the suggested addresses are still available.

Lyndon Haines moved, seconded by Nate Marvin to have Peterson proceed with the proposed changes to the County domain name. Motion carried.

Peterson presented a quote from M2 Automation in the amount of \$259.55 per year for security cameras to be added to the office to be used as storage of election equipment. The Board agreed to have Peterson proceed with the purchase and installation of the cameras.

Motion by Nate Marvin, seconded by Kirk Chandler and unanimously carried to recess at 11:52 a.m. until June 1, 2021 at 8:45 a.m.

Chairman, Board of County Commissioners

ATTEST:

Clerk

A full audio recording of the Commissioner Meeting is available at the Clerk's Office upon request.

UNAPPROVED