

February 8, 2021

The Board of County Commissioners of Washington County, Idaho, does hereby meet this 8th day of February 2021.

IN THE MATTER OF ROLL CALL)

Donna Atwood, Clerk, called roll call: Kirk Chandler, present; Lyndon Haines, present; and Nate Marvin, present.

Nate Marvin opened the meeting and Robert Peterson led the Pledge of Allegiance. Nate Marvin gave the invocation.

IN THE MATTER OF CORRESPONDENCE/MEETINGS AND REPORTS)

Correspondence received by the Board was reviewed and disseminated as required.

Haines informed the Board that he attended the SREDA (Snake River Economic Development Alliance) meeting last week. Haines also participated in the Justice and Public Safety and Transportation meeting hosted by Idaho association of Counties. Haines also stated he listened to the Legislative update. Haines stated he had talked to Nick Reed and Zane Beams last week who had informed him they intend to hold the Weiser River Music Festival this year.

The group discussed funding the State may pass down to local governments.

Nate Marvin moved, seconded by Kirk Chandler to approve a demand warrant payable to Lyndon Haines in the amount of \$93.84 for cell phone and mileage reimbursement. Motion carried.

Marvin discussed House Bill 53 which allows counties to post public notices on their websites instead of the local newspaper. Marvin encouraged the other commissioners to write the legislature in support of the bill.

Marvin stated he will be attending meetings via zoom through March 8, 2021.

Chandler stated the Board of Equalization training is scheduled for March 31, 2021 in Canyon County. Chandler stated this is a planned in-person training.

IN THE MATTER OF MINUTES)

The minutes of the Board not heretofore approved of February 1, 2021 were approved as written.

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IN THE MATTER OF CLAIMS)

The Auditor was authorized to issue warrants totaling \$157,569.76 for general expenses by a motion of Lyndon Haines, seconded by Kirk Chandler. Motion carried.

IN THE MATTER OF JUVENILE PROBATION)

Dahlia Stender, Juvenile Probation Supervisor, met with the Board. Stender provided a department update regarding juvenile cases in Washington County. Stender discussed the mentoring program with the Board. Stender also provided information on juveniles currently in State custody and the costs incurred.

Stender stated the Strengthening Families training will take place on March 15 through 17, 2021 as a virtual conference.

IN THE MATTER OF PLANNING AND ZONING)

Bonnie Brent, Planning and Zoning Administrator, met with the Board. Also present was Building Inspector Steve Pierson and John Jensen.

Brent discussed deed searches currently handled by her office. Brent informed the Board that Washington County is one of the few counties doing deed searches for the public. Brent stated it is a very time consuming process and uses taxpayers dollars for an individual's needs. Brent discussed the process followed by neighboring counties who send title search requests to a title company. Brent suggested title searches be handled by the title companies moving forward as this is a liability on the county. Planning and Zoning would continue to make the final determination on whether or not there are building splits available on a property.

The Board instructed Brent to complete the title searches she is currently working on. Moving forward searches will be completed by the property owner or sent to the title companies to complete.

Kirk Chandler moved, seconded by Lyndon Haines, to approve the county request an individual conduct their own deed search for building permit purposes effective February 8, 2021. Motion carried.

Steve Pierson provided information on tiny homes. Pierson stated there have been inquiries to the department. Pierson informed the Board that tiny house will have to meet the same requirements as a mobile home. County ordinance states there must be a minimum of 500 square feet of livable floor space. Pierson stated if a tiny home is to be a permanent residence it should be on a foundation.

Haines suggested adding a definition of a tiny home to County Code.

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Marvin inquired about requirements of snow load. Pierson stated the manufacturer would be responsible for meeting snow load requirements.

Pierson stated persons may want to add tiny homes in order to care for elderly parents or mother-in-law quarters.

Brent stated persons wanting to place tiny homes on their property would need to apply for a special use permit.

Chandler stated he would like to have a hearing on proposed changes to county code.

Haines disagreed the changes should be broken out and not addressed all at one time.

Marvin stated he agreed with Haines.

Brent stated that there is currently five hearings scheduled for March.

Brent stated she would like to be provided with information whenever a person splits their property.

Debbie Moxley-Potter stated the Assessor has no control on a property split. The county does not receive information prior to the document being recorded.

Marvin stated letters have been sent to Planning and Zoning members requesting participation in meetings and hearing.

IN THE MATTER OF EMERGENCY MANAGEMENT)

Tony Buthman, Emergency Manager, met with the Board. Buthman discussed presentations he had given over the past month. Buthman stated the Local Emergency Planning Committee discussed updating the County Hazard Mitigation Plan annually in order to keep it more current and ready for renewal in 2025.

Buthman reported the current snow pack in the County is 94%.

Buthman discussed administration of the COVID-19 vaccine and number of cases reported. Buthman also discussed concerns of cell/radio service in some areas of the county.

IN THE MATTER OF SOCIAL SERVICES)

Lorri Nakamura, Social Services Deputy Clerk, met with the Board.

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Nate Marvin moved, seconded by Kirk Chandler to go into executive session at 9:53 a.m. in accordance with I.C. 74-206(1) (d) to consider records that are exempt from disclosure as provided in chapter 3, title 9, Idaho Code. Motion carried. Kirk Chandler, Aye; Lyndon Haines, Aye; Nate Marvin, Aye.

Nate Marvin stated they were out of executive session at 9:57 a.m.

Kirk Chandler moved to deny Case No. 2021-04 as the County is not the last resource, the applicant was approved for Medicaid as of November 1, 2020, the applicant is not medically indigent, the applicant failed to cooperate with the County, and the application is incomplete. The motion was seconded by Lyndon Haines. Motion carried.

Kirk Chandler moved, seconded by Lyndon Haines to accept the Deputy Clerk's Reasons for Approval or Denial. Motion carried.

IN THE MATTER OF PROSECUTING ATTORNEY)

Delton Walker, Prosecuting Attorney, met with the Board. Walker discussed an email regarding land use hearing and scheduling separate times where attention can be focused on proposed code changes. There was discussion of holding special sessions.

Marvin stated he felt the county should move forward with the hearings that have been delayed due to COVID. Marvin stated there are currently four scheduled for March and three or four more scheduled for April. Marvin stated after the hearings are completed they could address the proposed changes to County Code.

Chandler stated the proposed code changes need to be addressed and believes the Commissioners should handle those.

Walker stated the Planning and Zoning are in place to help evaluate the proposed changes with the community.

Walker stated quasi-judicial issues (land use) need to be completed.

Haines inquired for clarification of the process to follow. Walker stated a coordinated effort between the Commissioners and the Planning and Zoning Commission would be the best solution.

Marvin stated the Planning and Zoning office has agreed to put together a list of items that need to be addressed.

There was discussion of tiny homes and what requirements that need to be put in place.

Walker discussed doing a section of the code at a time versus addressing the entire code.

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IN THE MATTER OF AMBULANCE)

Nate Marvin moved, seconded by Lyndon Haines to recess as the Board of Washington County Commissioners and convene as the Board of the Weiser Ambulance District. Motion carried unanimous.

Debbie Warren, Deputy Clerk, called roll call: Kirk Chandler, present; Lyndon Haines, present; and Nate Marvin, present.

Luke Smith, Ambulance District Director, met with the Board. Also present was Ambulance District Administrative Advisor, Tim Atwood.

Order No. 21- 13 for general expenses in the amount of \$ 8,090.82 was presented to the Board for review.

Dodd Snodgrass with Clearwater Economic Development Association explained the services that he will provide in assisting with the grant writing and administration of CDBG (Community Development Block Grant)-CV CARES funding which is a special allocation to assist districts acquire services or equipment. Through the program, the County would be required to sponsor the application.

Prosecutor Walker stated he had reviewed the contract and inquired how the funding would be used.

Marvin stated the funding would be used to purchase a new ambulance with needed equipment.

Snodgrass informed the group the procurement process will need to be followed, a Fair Housing Resolution will have to be adopted, and a Citizen Participation Plan. A public hearing would be scheduled at a later date. The funding is to be expended by June 2022 which allows time for the ambulance to be built and delivered. The grant application should be completed by March 12, 2021 and then submitted for approval.

Kirk Chandler moved, seconded by Lyndon Haines to approve the signing of the Professional Services Contract between Clearwater Economic Development Association and the Weiser Ambulance District. Motion carried.

Smith reported the District had twenty-two calls for service which included eight transfers and four lift assists/refusals for care last week.

Smith presented a request to purchase a security camera system with the approximate cost of \$1,948.00 to the Board for review.

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Smith reported he had ordered a demo bag to replace the current bags used to carry needed gear on all calls. Smith informed the Board of upkeep/maintenance that needs to be done on the station.

Smith stated he intends to schedule monthly educational trainings for staff members.

Lyndon Haines moved, seconded by Kirk Chandler to approve Order No. 21-13 for general expenses in the amount of \$8,090.82. Motion carried.

Lyndon Haines moved, seconded by Nate Marvin to approve the purchase of a security camera system for the approximate cost of \$1,948.00. Motion carried.

The group discussed the purchase of a chase vehicle for the Ambulance District. Smith stated a SUV would be the most appropriate for the District.

Nate Marvin moved, seconded by Kirk Chandler to go into executive session at 11:02 a.m. in accordance with I.C. 74-206(1) (a & b) to consider hiring a public officer, employee, staff member or individual agent. This paragraph does not apply to filling a vacancy in an elective office, (b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student. Motion carried unanimous. Kirk Chandler, Aye; Lyndon Haines, Aye; Nate Marvin, Aye.

Nate Marvin stated they were out of executive session at 11:25 a.m.

Nate Marvin moved, seconded by Kirk Chandler to recess as the Board of the Weiser Ambulance District and reconvene as Board of Washington County Commissioners. Motion carried unanimous.

Debbie Warren, Deputy Clerk, called roll call: Kirk Chandler, present; Lyndon Haines, present; and Nate Marvin, present.

IN THE MATTER OF SECURE ENTRANCE)

Dion Zimmerman with Design West met with the Board. Zimmerman discussed the process to move forward with the construction of a secure entrance to the courthouse. Zimmerman presented an amended contract and a proposed work schedule with an estimated start date of March 31, 2021. A bid date of June 1, 2021. Construction is expected to begin approximately July 1, 2021. The group discussed how to assist persons with disabilities during the construction process. Zimmerman stated the Historical Society will need to be consulted regarding the construction of the entrance.

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Kirk Chandler moved, seconded by Lyndon Haines to allow the Chairman to sign the amended Professional Services Agreement between Design West and Washington County. Motion carried.

IN THE MATTER OF ROAD & BRIDGE/SOLID WASTE)

Jerod Odoms, Road and Bridge/Solid Waste Supervisor, met with the Board. Odoms presented an Application for Placements of Culverts/Approaches for property located on Farm to Market Road in Midvale to the Board for review.

Kirk Chandler moved, seconded by Lyndon Haines to approve the Application for Placement of Culverts/Approaches submitted by Alex Walker for property located on Farm to Market Road. Motion carried.

The group discussed the conditions of county roads and adding rock to Waite Road.

Marvin inquired who is working on Couper Road. Odoms stated the work is being done by the contractor.

Marvin signed the previously approved copies of the Washington County Road and Bridge and Solid Waste Guidelines and Procedures. Odoms stated he had reviewed the documents with the employees.

Motion by Nate Marvin, seconded by Kirk Chandler and unanimously carried to recess at 1:28 p.m. until February 16, 2020 at 8:45 a.m.

Chairman, Board of County Commissioners

ATTEST:

Clerk

A full audio recording of the Commissioner Meeting is available at the Clerk's Office upon request.